How To Apply For Job-Sharing

1. Find someone to job share with. Ideally this person should be at approximately the same level of training as you.
2. Locate a position to job share in. Discuss the suitability of this position with your Supervisor Of Training.
3. Discuss your intentions with the consultants supervising the said position.
4. Apply to the college for ‘part-time training’. Ideally, this needs to be done six months before the position is to commence. However, if this time has passed and you are finding it difficult to persist in a full time position for the following clinical year, apply anyway. There may be someone in a similar position.
5. Before the term starts, discuss the job-share arrangements with your training partner. For example, who will work what days/shifts. This may be done on a week on week off arrangement or dividing the week in half.
6. Discuss roster arrangements about you and your training partner, with the Senior Registrar or equivalent so that roster arrangements are fair.
7. Discuss the way in which you will ‘handover’ with your training partner. This is extremely important as it probably the key factor which will make or break the term! (Past job-sharer’s have used a handover list on Google documents and then updated it as necessary. Others have used direct email.)
8. Meet regularly with your consultants and/or Supervisor Of Training. Identify problems in the job-sharing arrangement early so they can be addressed early and not interfere with your assessments.
9. If you have any questions regarding Job-Sharing, you can contact me directly on ssheid@med.usyd.edu.au or 0404 851 848.

By Simone Smith (2013)