

Division:	Research, Audit and Academic Surgery	Ref. No.	REA-RES-026
Department:	Research and Scholarships		
Title:	Part-time Research Scholarships		

1. PURPOSE AND SCOPE

This policy governs the circumstances under which part-time research scholarships will be offered. It covers the definition of part-time, payment, relevant awards and conditions. This policy is limited to addressing the issues and conditions relevant to part-time scholars. All other scholarship conditions such as ethics approval and reporting requirements remain as detailed in the relevant scholarship policy.

2. KEYWORDS

Scholarship, research, part-time

3. BODY OF POLICY

3.1. Background

Scholarship recipients may wish to undertake part-time research to suit a change in personal circumstances. This policy was created to cater for those research scholars who wish to undertake research only, on a part-time basis.

3.2. Part-time Research Workload

Part-time is defined as half of the usual research hours worked by a research scholar. The actual number of research hours required per week to meet this criteria, is to be determined between the scholar and supervisor within the research department.

3.3. Applicable Scholarships and Fellowships

Only RACS Foundation for Surgery and Surgeon Scientist Scholarships which are wholly funded by the College may be undertaken on a part-time basis. Sponsor, donor and benefactor funded scholarships and fellowships are excluded due to individual legally binding conditions that limit funding on a part-time basis. They are also excluded as funding is based on sufficient income being generated on an annual basis and part-time scholarship funding will generally exclude a full-time scholarship being offered for that year.

3.4. Duration of Award

One year research scholarships may be taken over a maximum of two years at half time. Two and three year scholarships may be taken over a maximum of 4 and 6 years respectively.

Where research is undertaken on a part-time basis for an odd number of years, the scholar will complete their research under the full-time scholarship mid-year.

3.5. Notice

Scholars currently undertaking research at a full-time load must apply in writing in advance, stating the expected start and finish date of part-time study period and providing written approval from their supervisor and department head. New applicants must notify on their application that they wish to commence the scholarship on a part-time basis having also sought written approval from their supervisor and department head.

Approved By: Director, Research, Audit and Academic Surgery

Document Owner: Scholarships Coordinator

Original Issue: June 2006

Version: 2

Approval Date: October 2014

Review Date: October 2017

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3.6. Restrictions

Part-time scholarships are restricted to scholarship recipients wishing to undertake research only. Scholarships will not be offered on this basis for scholars to concurrently undertake research and clinical loads.

3.7. Value of the Scholarship

The scholarship consists of a stipend plus departmental maintenance. Part-time scholarships will be paid at half of the advertised rate while the scholar is working on this basis. If the scholar changes from a full-time load to half time load or the reverse, payments will be adjusted at the next available instalment.

4. ASSOCIATED DOCUMENTS

Research Scholarships - General Procedure

Scholarship Cycle Process Map Procedure

Acceptance Form - Research

Application Form - College Research Scholarships, Fellowships and Grants

Approver CEO
Authoriser Council

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